

# How to Request Facilities on ARUX

# Home Page

John Smith  
Account #1581



Make A Payment On  
Your Balance: \$0.00



Create a New  
Facility Request



View  
Facility Calendar

## Dysart Schools

(623) 876-7056

communityeducation@dysart.org

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[Den Club](#)

[Driver's Education](#)

[Enrichment - Adult](#)

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[Growing Minds Preschool](#)

[Growing Minds Preschool  
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Click "Create a New Facility Request"

**Enter in the activity  
you are putting the  
request in for. YOU  
DO NOT HAVE TO  
ENTER ANYTHING IN  
THE REPORTING  
PORTION**

**PLEASE NOTE WE ARE NOT OPEN FOR FACILITIES USE ON HOLIDAYS AND SPECIFIC SCHOOL EVENT BLOCKS.**

Looking for a facility to host an event? Look no further than Dysart Unified School District. The district features 24 available facilities that include athletic fields/courts and large performing arts facilities. Reservations must be made more than two weeks prior to an event and all events should conclude no later than 9 p.m. unless otherwise arranged through the Office of the Superintendent.

**Payment**

Payment can be made online with a credit or debit card. Payment is due by the 15th of each month for the upcoming month. Late payments may result in additional fees and potential service cancellation.

**Long-term rentals**

A one-year limit shall exist for the use of a school facility by a specific group. All agreements end on June 30 of the current school year. A request for renewal must be submitted to the Community Education office and will be evaluated for renewal.

**Insurance**

Rentals require an insurance policy that needs to be in the amount of \$2 Million Per Each Occurrence with Dysart Unified School District, 15802 North Parkview Place, Surprise, AZ 85374, as the additional insured. Contact your insurance agent for this coverage.

**Staffing**

No school personnel will be on duty unless the personnel is requested by event organizers. Please see the fee schedule for rates. If the requesting group waives the use of a facilities usage specialist, the requesting group assumes all clean up, security, and allowable functions for the facility during times of usage.

**1 Who/What**

Facility Account  
John Smith

Purpose / Activity

**2 Reporting**

Number of People Attending by Age

0-5	<input type="text"/>	6-17	<input type="text"/>
18-54	<input type="text"/>	55+	<input type="text"/>

What percentage of attendees are district residents?

All

75%

Less than 75%

[Continue to Dates/Locations](#) or [cancel](#)

**Choose the Location, Date(s), Times  
(start and end time), and choose  
specific rooms... Hit continue.**

### New Facility Request Series

#### Locations \*

- Asante Preparatory Academy
- Ashton Ranch Middle School
- Canyon Ridge School
- Cimarron Springs Middle School
- Countryside Elementary School

#### Rooms

- Choose Specific Rooms
- Don't Specify any Rooms

- Cafeteria
- Field
- Gym
- Media Center
- Parking Lot

#### Choose Dates \*

June 2026						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

#### Start Time

#### End Time

#### Setup Duration

#### Takedown Duration

or

## Choose Locations, Dates, and Times

FACILITY REQUEST TEST 2/5

Info

Loc/Date/Time

Terms

Questions

Review

### Facility Series

 Dates: Wednesday, Jul 8

 Times: 5:00 PM → 9:00 PM

 Location: Asante Preparatory Academy

 Rooms: Cafeteria



+ Add More Dates or Times

→ Continue to Next Step

**Press CONTINUE**

# Questions

FACILITY REQUEST TEST 4/5

Info

Loc/Date/Time

Terms

Questions

Review

**Setup Notes** Any specific equipment or setup notes for this facility request

IF NEEDED

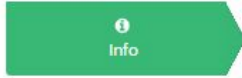
**Additional Information** Anything else you would like us to know as we review your facility request

[→ Complete Questions and Continue](#) or [cancel](#)

**Add setup notes if needed...**

# Review Your Facility Request

FACILITY REQUEST TEST 5/5



Loc/Date/Time

Terms



Review

## Equipment and Setup Notes

[Edit Notes](#)

IF NEEDED

## Notes for Staff

[Edit Notes](#)

Request Details:

[Date View](#)

[List View](#)

[Date](#)

[Times](#)

[Locations](#)

[Duration](#)

Asante Preparatory Academy

Wed, Jul 8 2026

5:00 PM - 9:00 PM

Cafeteria

4h

[Modify](#)

[Remove](#)

[Complete Facility Request](#)

or [cancel](#)

## Complete Facility Request/SUBMIT

## Facility Request Submitted for test



View Your  
Facility Request



Make another  
Facility Request

Go to My Account

## Facility Request #

test

[← Back to Facility Account](#)

Created: June 22, 2026 at 10:05 AM  
Updated: June 22, 2026 at 10:05 AM

This request is waiting for approval by our staff.

### Request Management

PDF Download

iCal Download

Modify Name

Modify Request

Remove Request

### Request Info

Requested By: John Smith

### Have Any Questions?

Phone: (623) 876-7056

Fax: (623) 876-7060

Email: [communityeducation@dysart.org](mailto:communityeducation@dysart.org)

### Request Details: [Date View](#) [List View](#)

July 2026

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### Equipment and Setup Notes

IF NEEDED

If you need to view the request or make another one you can click on either of these options → When you view it brings you to your dashboard